

NOTE:- STUDENTS CAN ALSO PAY RE-EVALUATION FEE IN BOARD ACCOUNT NO. 11510110009284, IFSC CODE: UCBA0001151 UCO BANK, DHARAMSHALA THROUGH RTGS/NEFT/GOOGLE PAY. PAYMENT SLIP IS TO BE ENCLOSED WITH RE-EVALUATION FORM.

FORMS DOWNLOADED FROM THE WEBSITE OR PHOTOCOPIED AFTER BEING DOWNLOADED FROM THE WEBSITE, ARE ACCEPTED BY THE BOARD. NO EXTRA FEE OF THE FORM WILL BE CHARGED.

Application for:

- Re-evaluation
- Re-checking

(Please use separate form for separate semester & separate purpose)

PART-A

1. Name of the Candidate:.....
2. Father's Name:
3. Year: Session:
4. Branch/Trade.....Year/Semester.....
5. Name of Institute:
6. Board Roll Number:.....
7. Phone No. with STD Code.....Mobile No.....

Particulars of the subject (s) in which re-evaluation/re-checking is sought.

Name of subject	Marks obtained (excluding sessional marks)
1.
2.
3.
4.

PART-B

Particulars of the fee remitted:-

(a) Cash:-

Board Receipt No. & Date:Amount Rs.....

(b) Bank Draft:-

Bank Draft No. & Date:Amount Rs.....

(c) Indian Postal Order:

IPO Number	Date	Denomination
1.	Rs.
2.	Rs.
3.	Rs.

Date:

(Signature of Candidate)

(Please see overleaf for the rules governing re-evaluation/re-checking)

Rules for Re-evaluation/Re-checking

1. Re-evaluation/re-checking/ is permissible in theory papers only.
 2. Candidate seeking re-evaluation of his answer sheet should apply on the prescribed application form to the Secretary, H.P.Takniki Shiksha Board, Dharamshala at Dari-176057 with in 14 days (including the day of result declaration).e.g if the result is declared on 05.03.2009 the 14 days period shall be counted from 05.03.2009,as such the last date of reaching the completed form alongwith requisite fee is 18.03.2009. The time for seeking re-checking is 30 days, including the date of declaration of result.
 3. The form completed in all respect should be accompanied by the requisite fee, as may be specified by the Board from time to time
 4. ***The Demand Draft/IPO should be drawn in favour of the Secretary, H.P.Takniki Shiksha Board payable at DHARAMSHALA.***
 5. A candidate whose result is declared late on account of awards may seek re-evaluation/re-checking/ as per the above time schedule provided this period does not exceed 14 days/30 days. As the case may be, including the date of declaration of main result.
 6. A candidate will not be entitled for re-evaluation/re-checking after the expiry of normal date or his /her result has been delayed on account of his/her own fault(s).In case of any dispute whether an application is within time or not, the decision of the Secretary shall be final.
 7. Late procurement of form shall not be considered as a valid reason for late submission of form.
 8. Before posting/submission, the candidate should ensure that the form is complete in all respects & all entries made therein are correct. Incomplete & wrongly filled-in forms shall summarily be rejected. Fee remitted shall not be refunded in either case.
 9. The candidate within 05 days of the receipt of his application form in the Board office may either withdraw or delete one or more subjects from the list of subjects for which re-evaluation/re-checking was sought by him earlier. Fee remitted shall not be refunded in either case.
 10. Ignorance about the title of any subject or any other information required to be filled in the application form by the candidate shall not considered as a valid reason for making wrong entry in application form.
 11. The re-evaluation/re-checking fee once deposited shall not be refunded.
 12. The re-evaluation/re-checking shall be done strictly as per the rules prevailing. The result of re-evaluation/re-checking , favourable or otherwise shall be communicated to the candidates through their respective institutes. The result once declared, shall be binding on the candidate. No request for further re-assessment of his script(s) shall be entertained.
 13. The result of the candidate shall be considered to have “CHANGED”, if the ‘CHARACTER’ of the result is changed e.g. from re-appear to “pass” OR re-appear to “pass-in-aggregate”.
 14. The score on re-evaluation /re-checking will supercede the original score. In case a candidate who originally secured pass marks or more go for re-evaluation of his script, the downward revision in the marks of such candidate after re-evaluation shall not go below the minimum marks required to pass that particular subject.
 15. A candidate who applies for re-evaluation /re-checking shall be entitled to claim retrospective benefit such as admission in the next semester/year etc. on the basis of declaration of the result of re-evaluation. Further that the declaration of the result of re-evaluation shall not be considered as time bound process and as such the candidate should plan his activities in accordance with his original result till it is actually superseded.
 16. In case the result of re-evaluation/re-checking is declared after the candidate has appeared in the same subject in the subsequent examination held by this Board, in that case, the candidate will get the higher of the two scores i.e. one he got after re-evaluation/re-checking and the other he scored in the subsequent examination.
 17. A candidate whose answer book is not available for re-evaluation/re-checking due to any reasons beyond control of the Board, may be allowed by the SECRETARY either:-
 - a) To re-appear in the same paper in the next examination without payment of examination fee .In that case, his result shall be determined on the basis of the marks secured by him in that examination.
- OR
- b) To have his re-evaluation/re-checking fee refunded in full.